



Brownfield Development Area Initiative
New Jersey Department of Environmental Protection
Office of Brownfield Reuse
P.O. Box 028
401 East State Street, 6th floor
Trenton, New Jersey 08625-0028
Telephone: (609) 292-1250
Facsimile: (609) 777-1914

Brownfield Development Area Initiative Application

Instructions

1. **Completeness:** Complete all parts of the application as noted as completely as possible with available information. Incomplete applications will not be considered.
2. **Additional Pages:** Where necessary, add additional pages, clearly associated with the section being referenced.
3. **Style:** Each page should show the name of the submitting entity (community organization, municipality or county), the project name and the date. This information may be contained in a header or footer.
4. **Cover Letter:** Include a cover letter indicating the full number of pages in the application, by section.
5. Five paper copies and one electronic copy of the Application are required.





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NOTE: IF ANY INFORMATION IS MISSING, THE APPLICATION WILL BE DEEMED INCOMPLETE AND CANNOT BE CONSIDERED FOR THIS ROUND

I. Applicant Information

Applicant Organization:

Mailing Address:

City/Town:

State:

Zip:

Phone Number:

Contact Person:

Applicant (check one):

☐ Community Organization

☐ Municipality

☐ County

☐ Co-applicants

If co-applicants, attach additional copies of this section with the appropriate information for each co-applicant

II. Project Information

A. State the boundaries of the proposed BDA. Attach a map of the municipality and the proposed BDA.

B. Provide a brief narrative description of the Overall Project Site and why these boundaries were selected: (Example: "A neighborhood bounded by River W, highway X, Y Street and the Z railway line currently containing residential, commercial and light industrial uses. The proposed BDA contains six brownfield sites, which the Steering Committee proposes should be remediated and reused consistent with an overall community vision for the area. The area was selected because....").



C. Describe each *brownfield* property encompassed by the BDA

Owner and Site Name	Site Address and Lot and Block Designation	Current Use and any known previous use

Add additional sheets if needed to describe brownfield properties

III. Steering Committee

List of Steering Committee members, their affiliations and contact information.

Please denote any Steering Committee members who are owners of brownfield sites proposed for inclusion in the BDA.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____



IV. Steering Committee History and Support

Attach an overview of the Steering Committee, how it came into being and what it has accomplished. Also attach a resolution from the applicant organization/s, and a resolution or ordinance from the municipality indicating their willingness to enter into the MOU with the steering committee. Additional letters of support for the application from other area or community organizations, environmental commissions or groups and owners of brownfield sites within the proposed BDA will strengthen an application. These letters should be as explicit as possible as to the degree and level of support (financial or otherwise) for the proposed BDA project.

V. Baseline Information on Brownfield Properties within the BDA

For each of the brownfield sites listed in Section II(C) above, please add a separate discussion for each site, using the attached Baseline Data sheets. This refers to data already assembled. Additional site investigation is *not* required for this application, but applicants are encouraged to find out as much as they can about the sites prior to submitting the application and to include that information in the application.

VI. Community Overview

To complete this section of the application, provide a detailed narrative description of the following information for the proposed BDA:

- A. Overall objective statement for the BDA project area.
- B. Justification for the boundaries and map of the BDA within the city/partner jurisdictions.
- C. One-two page history of the area (may include pictures and other graphics).
- D. Area population and general demographics, including income, educational attainment, dominant employment sectors, unemployment figures, etc.
- E. Local planning designations applicable to the BDA, including zoning, historic districts, redevelopment areas, etc. Discuss impacts of those designations on community development.
- F. Economic development designations applicable to the BDA, including special improvement districts, environmental opportunity zones, urban enterprise zones and any other relevant local designations that may impact the plan or the resources available for the BDA project. Discuss recent economic growth.
- G. Transportation in the project area: e.g., access to public transit, traffic levels, impact of area traffic patterns, etc. Discuss any local transportation systems.
- H. Green Inventory of the project area: describe street development, street trees, parks, playgrounds, public spaces, public fountains, etc. and proximity to water bodies. Describe local capacity for management of the green inventory.
- I. Housing and Economic Activity: describe residential properties in the project area and list area businesses by category (e.g., commercial, industrial, recreational, services, etc.). Provide descriptions in terms of business activity, size of establishment, years in operation and other pertinent information.
- J. Cultural and Public Assets: list museums, schools, churches, , hospitals, libraries and other significant assets including community associations and organizations.



VII. Community Vision

In this section, provide a narrative description of the anticipated benefits to the community from the improvements associated with the remediation of the brownfields and the aspirations of the community for this effort, including, but not limited to:

- A. Direct and Indirect Environmental Benefits
- B. Aesthetic Benefits
- C. Community Quality of Life Benefits
- D. Public Health and Welfare Benefits
- E. Economic Benefits



◀ Baseline Property Datasheet of known information ▶		
Property Name		
Address		
Owner	Physical Description, Including Lots and Blocks	Size
Status and known contaminants		
DEP Program Status*		
Known Site History:		
Year	Operation	Activity

* List program involved, e.g., UST (underground storage tanks), or NFA if No Further Action letter has been provided for the site, and indicate date of NFA or attach copy of NFA. This information can be obtained on the OPRA website: <http://www.nj.gov/dep/opra/>. Select Online Reports. Log In to DEP Reports. Select DEP General Reports. Select Find your Program Interest ID by Location. Select name of municipality, county and under program, select Site Remediation.

